

Job Chart of posts at Project Coordination and Management Unit (PCMU), Pune

1	Associate – Entrepreneurship Development - 1 post	
	Job description	<ul style="list-style-type: none"> • To undertake overall formulation and implementation of the enterprise cluster initiative of the project. • To engage with the financial institutions to develop resource generation options for the CBOs and assist them in development of robust business plans. • To work with project team to develop and oversee entrepreneur development and resource making need based changes to the work plan and vetting it regularly reviewing work and suggesting midcourse corrections, if any required. • Development of formats, templates and mobilization protocols, SOPs operational manuals etc. • To finalize the reporting arrangement, structures, channels and formats for cluster level institutes and participate agencies, including from cluster to state level reporting and ensure that all the reports are submitted timely. Based on reports, would appraise the PD /APD • To document the case studies, success stories and innovative models emerging from the enterprise clusters initiative of the project and disseminate them at various platforms, Associate EDRG will be required to draft press notes in consultation with APD/the communications specialist on major milestones achieved in the enterprise clusters initiatives.
	Qualification	Graduate in Agriculture or allied field with ABM / MBA
	Experience & Skills	Minimum 3 years' experience of which 2 years in enterprise development or cluster based interventions. Preference will be given to the candidate having work experience in World Bank or externally aided project.
	Age	Age of the candidate should not be more than 45 years as on 1 st July 2022
	Remuneration	Per month - Upto Rs. 60,000/-

2	Associate – Supply Chain – 1 Post	
	Job description	<ul style="list-style-type: none"> • Create data bank of institutional buyers, new markets and different supply chains. • Guide CBOs for supply chain management. • Analysis of Supply Chain of major commodities for issues and interventions. • Find cost-effective solutions for supply chain development. • Evaluation of FPP as per Project guideline. • To provide assistance to field functionaries for rollout sanctioned subprojects. • To provide assistance to field functionaries for implementation of Value Chain Development School (VCDS). • Prepare and maintain various reports, data as per Project requirements. • Perform any other duty assigned by the PD/APD from time to time.
	Qualification	Graduation in Agriculture or allied Field with ABM/ MBA(Operations/Marketing)/PG diploma in Supply Chain Management.
	Experience & Skills	Minimum 3 years' experience of which 2 years in supply chain management in agriculture commodities. Preference will be given to the officer having experience in Supply and Value Chain and World Bank or externally aided project.
	Age	Age of the candidate should not be more than 45 years as on 1 st July 2022
	Remuneration	Per month - Upto Rs. 60,000/-
3	Associate – Agri. Business 1 Post	
	Job description	<ul style="list-style-type: none"> • Identification of potential agribusiness enterprises. • To prepare techno commercial and financially viable proposals of agribusiness for CBOs. • To facilitate assessing the commercial credits, grants, subsidies, venture capital and other sources of funding from State Government, Financial Institutes and Government of India schemes. • Evaluation of FPP as per Project guideline. • To provide assistance to field functionaries for rollout sanctioned subprojects.

		<ul style="list-style-type: none"> • To provide assistance to field functionaries for implementation of Value Chain Development School (VCDS). • Prepare and maintain various reports, data as per Project requirements. • Perform any other duty assigned by the PD/APD from time to time.
	Qualification	Graduate in Agriculture or allied field with ABM/ MBA.
	Experience & Skills	Minimum 3 years' experience of which 2 years in Agribusiness Development at State/ National level projects. Preference will be given to the candidate having work experience in World Bank or externally aided project.
	Age	Age of the candidate should not be more than 45 years as on 1 st July 2022
	Remuneration	Per month - Upto Rs. 60,000/-
4	Associate – Mechanical 1 Post	
	Job description	<ul style="list-style-type: none"> • To provide technical guidance and analyse Techno Economical viability of farm machineries, post-harvest technology interventions proposed in subprojects. • To assist in procurement related to PHT and farm machineries and assure the standard machineries will be procured at CBO level. • Site inspections as per the need of the project. • To provide assistance to field functionaries for rollout sanctioned subprojects. • Prepare and maintain various reports, data as per Project requirements. • Perform any other duty assigned by the PD/APD from time to time.
	Qualification	Graduate in Agriculture Engineering / Mechanical Engineering.
	Experience & Skills	Minimum 3 years' experience of which 2 years in Post Harvest Technology in agriculture in public or private sector. Preference will be given to the candidate having work experience in World Bank or externally aided project.
	Age	Age of the candidate should not be more than 45 years as on 1 st July 2022
	Remuneration	Per month - Upto Rs. 60,000/-

5	Associate – Civil 1 Post	
	Job description	<ul style="list-style-type: none"> • To provide technical guidance and analyse Techno Economical viability of civil works proposed in subprojects. • To assist in procurement process and assure the standards/specifications of civil works at CBO level. • Site inspections, verification of MB and records related to civil works as per the need of the project. • To provide assistance to field functionaries for rollout sanctioned subprojects. • Prepare and maintain various reports, data as per Project requirements. • Perform any other duty assigned by the PD/APD from time to time.
	Qualification	Diploma/Graduation in civil engineering
	Experience & Skills	Minimum 3 years' experience of which 2 years in Civil Engineering works related to agriculture. Preference will be given to the candidate having work experience in World Bank or externally aided project.
	Age	Age of the candidate should not be more than 45 years as on 1 st July 2022
	Remuneration	Per month - Upto Rs. 60,000/-

District Project Implementation Unit (DIU)

1	Market Information, MIS and M&E Officer –34 Posts (1 post each at Office of Project Director, ATMA in all Districts)	
Job description	<ul style="list-style-type: none"> • To collect, compile and provide data on selected agriculture crops from various primary and secondary sources i.e. Associations, exporters, and APMC Markets etc. • To support the Market intelligence and risk mitigation cell to carry the research activities. • Update project MIS and M&E on timely basis and report key events/ activities to RIU/PIU. • To undertake workshops, seminars & training programs on agricultural marketing and value chain development. • To provide training and capacity building to the project beneficiaries. • Perform any other duty assigned by the DIU head from time to time. 	
Qualification	Post-Graduation in Economics/ Statistics/ Agri. Economics	
Experience	Minimum 3 years experience of which 2 years in collection and compilation of data/MIS/M&E at State/National level Project. Preference will be given to candidates having experience in World Bank or externally aided project.	
Age	Age of the candidate should not be more than 40 years as on 1 st July 2022	
Remuneration	Per month – Upto Rs. 40,000/-	
2	Computer Operator –34 Posts (1 post each at Office of Project Director, ATMA in all Districts)	
Minimum Educational Qualification	Graduate with MSCIT, English 40wpm & Marathi 30wpm typing speed certificate.	
Experience	Minimum 02 years experience as computer operator and office work.	
Job description	<ul style="list-style-type: none"> • Perform all the duties related to data entry. • Assist the concern officer for performing all official duties. • Receipt and dispatch of all correspondence and making daily entries in inward and outward registers. • Prepare file and put up the correspondence for perusal of seniors. Initiate action as directed by the head of the office. 	

		<ul style="list-style-type: none"> • Maintaining account / Distribution of all hardware and dead stock procured by the project as per orders. • Maintain the office records. • Perform any other duty assigned by the DIU head from time to time.
	Age	Age of the candidate should not be more than 40 years as on 1 st July 2022
	Remuneration	Per month – Upto Rs. 25,000/-
